



## Admissions Policy

<b>Reviewed by:</b>	John Shanahan, Principal
<b>Date:</b>	1 January 2024
<b>Last reviewed on:</b>	n/a
<b>Next review due by:</b>	31 December 2024
<b>Version control:</b>	1
<b>Approved by:</b>	Tracey Storey, CEO

### Contents

- Our Purpose, Mission, Vision, and Values
- A Guide to the EHCP Process and Admissions at The Stable School (TSS)
- Leaving TSS
- Transitions In and Out TSS

**Purpose:** To equip every learner with the foundations, education, qualifications, skills, and opportunities needed for lifelong success.

**Mission:** To provide an excellent, specialist educational pathway to help children achieve their full potential.

**Vision:** To deliver high quality, specialist education, prioritising safety, trust, and respect for all learners to help them achieve their full potential academically, emotionally, and socially.

**Values:** This will be delivered as a team as we embrace Togetherness, Respect, Enjoyment, Empathy, and Success (TREES).

We are a day school for up to 65 learners aged between 5 and 16.

Each application will be handled personally by our principal.

### **A Guide to the Education, Health, and Care Plan (EHCP) Process and Admission to TSS**

A parent or professional can request an EHCP. The local authority will consider this request. If they agree to go ahead with the assessment, the process should take 20 weeks to the final plan being issued. Information about the level of need associated with an EHCP is available on the local authority website. When parents receive the draft EHCP they have 15 days to respond to say if they want any amendments. This is when they can name a school. They can name The Stable School if it is their preferred school, as we are registered with the DfE and Ofsted.

The local authority must consider this request, unless the school named is believed to be:

- *unsuitable for the age, ability, aptitude or SEN of the child or young person.*
- *Incompatible in the efficient education of the young person and others, or the efficient use of resources.*

The local authority pays the fees to The Stable School. Local authorities will only agree to place children who have an Education Health and Care Plan (EHCP), where it has also been agreed that a special school is necessary to meet the child's needs. The decision about whether a special school placement is appropriate is made by the local authority in conjunction with health colleagues. This is the due legal process and is made at the conclusion of the statutory assessment or via the annual EHCP review process.

Advice about school placements can be sought from the SEN Assessment and Provision Teams at the relevant local authority; Bournemouth, Christchurch & Poole (BCP), Dorset or Hampshire or Special Educational Needs or Disability Information Advice and Support Service

#### **BCP**

[fid.bcpccouncil.gov.uk/send-local-offer/information/services-providing-support-information-and-advice-for-send](http://fid.bcpccouncil.gov.uk/send-local-offer/information/services-providing-support-information-and-advice-for-send)

[sendiass4bcp.org](http://sendiass4bcp.org)

[help@sendiass4bcp.org](mailto:help@sendiass4bcp.org)

**01202 128181**

#### **Dorset**

[www.dorsetcouncil.gov.uk/children-families/sen-and-disability-local-offer/dorsets-local-offer](http://www.dorsetcouncil.gov.uk/children-families/sen-and-disability-local-offer/dorsets-local-offer)

[www.dorsetsendiass.co.uk](http://www.dorsetsendiass.co.uk)

[dorset.sendiass@family-action.org.uk](mailto:dorset.sendiass@family-action.org.uk)

**01305 595477**

### **Hampshire**

[www.hants.gov.uk/socialcareandhealth/childrenandfamilies/specialneeds/contacts](http://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/specialneeds/contacts)

[www.hampshiresendiass.co.uk](http://www.hampshiresendiass.co.uk)

[info@hampshiresendiass.co.uk](mailto:info@hampshiresendiass.co.uk)

**0808 164 5504**

If a child already has an Education Health and Care Plan and parents want a move to The Stable School, they need to request this through the annual Education Health and Care Plan review process. At this annual review meeting school staff, parents and any other professional involved would need to provide evidence that the current school cannot meet the child's needs, as set out in the EHCP. The school have 2 weeks to prepare a report on the recommendations from the meeting. The local authority will then consider if they will agree to a change of school.

If the local authority agrees to consult with The Stable School, they will send the school the learner's Education Health and Care Plan and other reports and documents from professionals. The school team would need to meet the child, family and talk to previous schools before responding as to whether we are a suitable and compatible placement for the learner.

The local authority has 2 weeks to consider our response. They may also consult other schools at the same time and then consider all responses. If they agree to place with us, they will then organise transport, if applicable.

### **Leaving The Stable School**

Children will typically remain at The Stable School until the end of year 11. However, there may be times when a learner has made such significant progress that they may be ready to move on to a less specialist setting or a mainstream school. We work with local authorities, learners, parents, carers, and other providers to plan this through the annual review of the Education Health and Care Plan.

If we feel that we are unable to meet a learner's needs and that another school placement needs to be considered, we will arrange an annual review of the Education Health and Care Plan. New placements are all reviewed after the initial 3 months of starting school to ensure that the placement is compatible and suitable for the learner and/or school.

### **Transitions In and Out of The Stable School**

Many of our learners have been out of education for extended periods before starting at The Stable School. Others have anxieties about school, learning, or about developing trusting relationships with adults and/or peers. As part of re-introducing learners to school we plan an individualised transition with our Assistant Principals, which includes home visits and a personalised timetable. The aim is for the placement to be a successful full-time placement. Our Careers Lead will work with secondary aged learners and to understand their ambitions for their post-16 future. We work together with the learner, parents/carers, and careers partners to look at the different pathways and options available to our learners.